

Date: January 13 2017

At the "Mariner Cafe" Sequim, WA. 9:00 AM

Called to order at 0902 by President Mike Radford.

In attendance: Jim Rosenburgh VP, Harry Cook Treasurer Ken Brown Secretary
P.President Dave Moffit, Dave Miller, Bob Hicks, Paul Kuntz, John Meyer Guest Allirie
Meyer (Quorum requirement satisfied)

Additions to the agenda- None.

Old Business:

Approval of minutes of last board meeting Motion Made Seconded Approved (MMSA)

Correspondence:

(Conflict of dates for February Chapter meeting with NW Aviation Conference)

Treasurers' Report: Extensive report by Harry Cook on the status of the accounting software, billing the membership electronic billing and payments. Discussion

501c3 status COMPLETE

- Suggested officers read IRS publication guide 4221-PC
<https://www.irs.gov/pub/irs-pdf/p4221pc.pdf>
- File 990N for 2016 Taxes in May 2017
- Outstanding bill from CPA to be paid (\$400.00)

Financial Reports:

- Ready for Audit, Fiscal year 2016 Closed
- All new reports will be produced by QuickBooks
- Financials
 - Checking 762.06
 - Saving 1182.09
 - Scholarship 3358.94
- Annual EAA Renewal completed for 2017
- Chart of accounts distributed for comments
- State Corporation renewal due in May and will be handled by Treasurer

Committee Reports:

Membership: Bob Hicks

- Membership is the official roster with coordination with the Treasurer
Discussion about adding information to the data collection. EAA#

Activities Paul Kuntz.

Moved of the February Chapter meeting to 2/18 conflict with NW Conference

- Jan Andy Sallee Airport Update
- Feb Polar Ops
- Trade Show
- March Air Races
- April
- May Beginning of the Potluck season

Young Eagles: John Meyers

(Pre Planning for 2017) General discussion concerning the overlapping of civil events and the YE events. Additional discussion continued for more volunteers for the

events especially ground crews as well as registration duties. Dates will be set in the coming months.

Merchandise: has large inventory of patches and caps. Discussed having clothing on a special order basis.

Scholarship: Dave Miller

Report on Seth and semester scholarship check was delinquent for last quarter. (report will be in the newsletter) This quarter the account will be current. Missed payment due to transition of the Treasurer

Dave Miller presented a check to the EAA 430 Chapter Scholarship Fund for \$1500. This gift came from the CCPA association in Port Angeles.

Budget Meeting

Discussion, but no firm dates were set. Committee members should be considering their needs for the coming year and submit them to the Treasurer.

Raffle – Fund raising – Members bring in extra and unused items in their hangers and we sell them for the general fund or scholarship.

Tools – Location / Inventory / Dynamic Prop Balancer discussed / Scales / Nico Press / Trailer (at George Llewellyn's)

Web no discussion

Newsletter no discussion

New Business: Chapter Business Cards for various events and activities

Next BOD meeting February 10, 2017

Meeting adjourned at 1021

Respectfully Submitted by



Ken Brown / Secretary